

## LEGAL DEPARTMENT

### BUDGET OVERVIEW

	2001-2002 Actual	2003-2004 Budget	2003-2004 Estimate	2005-2006 Budget
Total Budget	\$1,112,827	\$1,365,084	\$1,379,476	\$1,378,875
Total FTEs	4.25	4.25	4.25	4.25

### PROGRAM OVERVIEW

The mission of the Legal Department is to provide high quality legal advice to the Mayor, City Council, Boards and Commissions, and City staff; to represent the City in civil and criminal proceedings; and to assist in the negotiation of labor contracts.

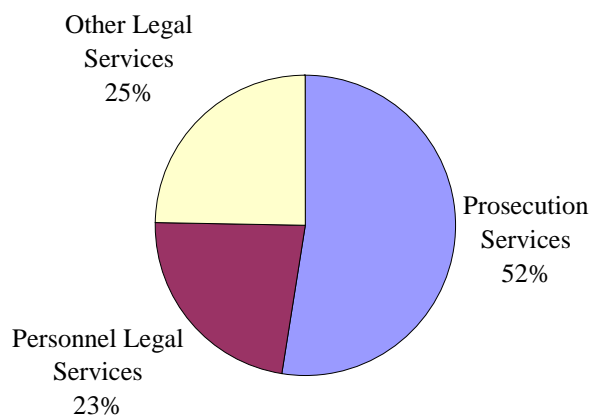
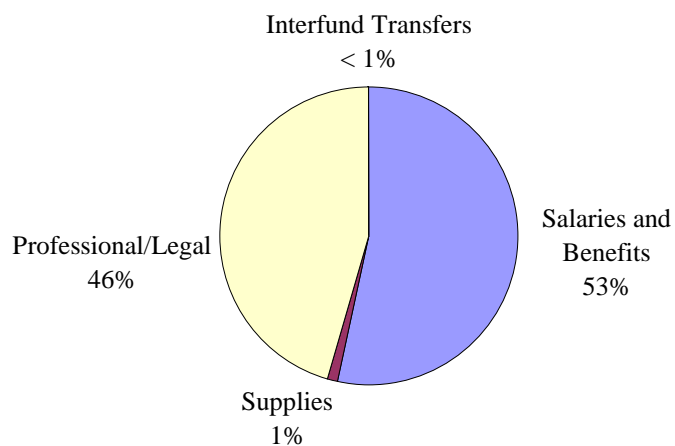
- Prosecutor's Office files and prosecutes gross misdemeanor, misdemeanor, and traffic infraction cases involving adult offenders in Northeast District Court. The office also prosecutes code violation cases prepared by the Code Compliance Officer before the City Hearing Examiner. The five staff members – Prosecuting Attorney, two Deputy Prosecuting Attorneys, Legal Secretary, and Paralegal – work in close cooperation with the Redmond Police Department, Northeast District Court personnel, and the Code Compliance Officer to ensure that cases are filed and prosecuted in a timely fashion.
- Civil Legal Services are provided on contract by the law offices of Ogden Murphy Wallace. This involves providing legal advice to the City Council, Boards and Commissions, and Department staff. The Ogden firm also represents the City in civil and criminal proceedings and assists in the negotiation of labor contracts. Due to expenses incurred as a result of labor negotiations, the Department's 2003-2004 estimate is expected to slightly exceed budget.

### 2003-2004 ACCOMPLISHMENTS

- Continued to file and prosecute cases in a timely fashion.

### 2005-2006 WORKPLAN INITIATIVES

- Ensure the timely processing of criminal misdemeanor and traffic infraction cases in a timely fashion, given that the growth in case filings is expected to continue due to the City's growing population, increased staffing of officers in the Police Department, and the City's continued emphasis on traffic enforcement.

**SUMMARY OF DEPARTMENT RESOURCES****2005-2006 Budget \$1,378,875****By Division/Program Area****By Category of Expense**

**SUMMARY OF BUDGET AND PROGRAM CHANGES**

	<b>Budget</b>	<b>FTEs</b>
<b>2003-2004 Operating Budget</b>	<b>\$1,365,084</b>	<b>4.25</b>
<b>Adjustments to the base budget:</b>		
Salary and benefit adjustments	(72,587)	
Fleet maintenance adjustments	(11,622)	
Increase litigation contingency to reflect actuals	\$132,000	
<b>Program reductions:</b>		
Reduce civil legal costs to reflect actual costs	(\$34,000)	
<b>2005-2006 Operating Budget</b>	<b>\$1,378,875</b>	<b>4.25</b>

**DESCRIPTION OF PROGRAM INCREASES (REDUCTIONS)**Reduce Civil legal costs -\$34,000:

This item reduces funding for costs related to civil legal costs from \$170,000 to \$136,000 to adjust the budget to reflect actual costs.